

**December 11, 2018**

Present: Holley Ulbrich, John Gilreath, Linda Cocke, Anne Snider

Committee Chairs Present: Ann Fuhr, Ann Gilreath

Guests: Martha Grigsby, Sandra Yates, Karen McAlister, Betty Jane Fourspring, Joe Merck

Holley called the meeting to order at 10:00 a.m.

Opening comments:

- Sandi Rosche is still out of town until December 18<sup>th</sup>.
- Holley has a few checks that she can use to pay bills if needed before Sandi returns.
- Betty Jane and new president will need to go to the bank and change the signatures for 2019.

Minutes – November minutes were approved. The Board will begin approving minutes in an on-line vote so that they may be distributed in a more timely manner.

Treasurer's report.

- Report was handed out but no "official" report given as treasurer was absent.

President's Report

- There was a question that arose at the Annual Meeting regarding amend bylaws change #2. This is not, as was incorrectly stated at the annual meeting, part of the ARC Guidelines but rather a clarification of the covenants.
- One-year terms for 2019 will be discussed later in the meeting.

Committee Reports

A. The Architectural Review Committee – John Gilreath

- No report as there was no meeting this month.

B. Communication & Welcoming – Anne Snider, Chair

Welcoming

- Sylvia Peters has had no new residents to visit since last month's report.

Website – Anne's report

- Sessions – 311 – up 29.58%
- Visitors – 174 – down 2.79%
- Page views – 914 – up 51.07%
- Average time on site – 2 minutes, 38 seconds – up 30.72%
- Bounce rate – 34% – up 32.32%
- Pages/session – 3 – up 16.58%
- New sessions – 46%
- Most visited pages

- Clemson Downs Property Owners Association
- Proposed Bylaw Changes 2018
- Bulletin Board
- The Communicator
- Homes for Sale

#### Telephone Directory

- Kitty, Linda and Anne are meeting on Thursday, December 13<sup>th</sup> to make changes, corrections, additions, and deletions to POA portion of the directory.
- Lora in the CARC office hopes to get the final copy to the printers before Christmas.

#### Communicator

- Next issue will go out the end of December and will have information for January and February.
- If you know of anything that should be included, please let Anne know by December 15<sup>th</sup>.

#### C. Property/Landscaping Committee –Ann Fuhr, Chair

- The committee has not been pleased with the current contractor. Some items that the Landscaping Committee thought were covered were not done due to “wording”.
- A much more specific contract has been drawn up by Eric Snider.
- Three companies have expressed interest and have been contacted. There is possibly a fourth company interested.
  - Bids will go out this week and a decision made before Christmas.
  - Ann Fuhr and Eric Snider have met with the three companies and have walked the property with them.
- Eric Snider had originally agreed to co-chair committee for 2019 but has withdrawn due to health issues. He will stay on the committee for the 1<sup>st</sup> quarter of 2019.
- Ann will send report.

#### D. Social Committee – Ann Gilreath

- Ann thanked Sue for being a fabulous chair.
- Winter Social – December 4<sup>th</sup> was a big success. Big thank you to Joe Merck and Lucy Rollin for their performance.
- This year six sub-committees were created and duties written up for each.
- Had at least three meetings with those interested in serving on this committee. Some wanted a lesser role. One stood out and when asked by Ann and Sue would be willing to serve as chair. They hope the new Board will consider this person.
- New tablecloths have been ordered that can be used for 1<sup>st</sup> Friday Gatherings and other events.

#### E. Television Committee – Harry Sutton, Chair

- No report.

#### F. Rental Properties – Sandi Rosche, Chair

- No report.

#### Old Business

- None

#### New Business

- Recommendations for Committee Chairs for 2019
  - Property/Landscaping:
    - Ann Fuhr has been the liason for POA & CARC with Duke Power regarding the new and improved street lights. She is willing to remain in this capacity.
      - All cables will need to be replaced.
      - Will not put LED lights in until trees are trimmed. Whose responsibility is it to trim trees?
      - Some trees on CARC property are diseased. Tree South will maintain them this year. Cost \$28,000. WE have been asked to contribute. NO decision was made.
      - Get list from Ann Fuhr of committee members.
  - Communication – Linda recommended Anne Snider continue in this role
  - Architectural Review – John recommended Denny Walling

Meeting adjourned at 10:28 a.m.

Respectfully submitted,  
Linda Cocke